

January 2015 Computer Classes Friday 9AM to 11:30AM	Victorville City Library 15011 Circle Dr Victorville, CA 92395 760-245-4222
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Mousercise!

Fri 2nd @ 9AM – 11:30AM

Even in a touch screen world, the mouse is still the primary way in which users interact with their computers. Come learn how to control your computer via the mouse!

Typing with TIPP10

Fri 9th @ 9AM – 11:30AM

Learn how to touch type with a simple freeware program called TIPP10. Great for anyone looking to improve their typing skills, TIPP10 is easy to use!

Basic Computing Elements

Fri 16th @ 9AM – 11:30AM

Common among all computers are buttons and windows that perform certain tasks. Students will learn these basic computing elements, and develop the skills necessary to navigate computers.

Introduction to the Internet

Fri 23rd @ 9AM – 11:30AM

Utilizing Google Chrome, students will be taught how to enter website addresses, perform basic web searches, and lookup various information on the Internet.

Basic Email

Fri 30th @ 9AM – 11:30AM

Don't have an email address? Come and get one for free! The first portion of class will be dedicated to email signups, and the remainder will be used to learn how to send and receive your first message.

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OpenOffice Writer

Fri 6th @ 9AM – 11:30AM

Part 1 of the OpenOffice series, Writer is a word processor you can use for anything from writing a quick letter to producing an entire book.

OpenOffice Calc

Fri 13th @ 9AM – 11:30AM

Part 2 of the OpenOffice series, Calc is a powerful spreadsheet with all the tools you need to calculate, analyze, and present your data in numerical reports or sizzling graphics.

OpenOffice Impress

Fri 20th @ 9AM – 11:30AM

Part 3 of the OpenOffice series, Impress is the fastest, most powerful way to create effective multimedia presentations.

Image Editing Basics

Fri 27th @ 9AM – 11:30AM

Want to learn how to crop, resize, and correct red eyespots or perhaps smooth out a few imperfections in your photos? This class will introduce you to the basics of image editing using GIMP.